

UNIVERSITI TEKNOLOGI MALAYSIA
WORK SCHEDULE FOR COURSE REGISTRATION AND EXAMINATION
FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH (MIXED MODE) STUDENTS
FOR 2016/2017 ACADEMIC SESSION

SEMESTER II, 2016/2017 SESSION						
12 February 2017 – 31 August 2017 (JB)						
13 February 2017 – 1 September 2017 (KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of New Students	-	-	6 - 8 Feb 2017	11 – 12 Feb 2017	
2.	Briefing on Faculty Regulations and Course	-	-	-	-	Please refer respective faculty
3.	Registration of Courses for Semester II, 2016/2017 Session <i>(ONLINE)</i>	2 Weeks	Week 1 – 2	9 – 24 Feb 2017		https://my.utm.my 10 Feb 2017 Thaipusam
4.	Semester II, 2016/2017 Session Lectures (Part 1)	7 Weeks	Week 1 – 7	12 Feb – 30 March 2017	13 Feb – 31 March 2017	
5.	Application for Reduction and Exemption Tuition Fees	8 Weeks	Week 1 – 8	12 Feb – 6 Apr 2017	13 Feb – 7 Apr 2017	
6.	Deadline for Registration of Courses <i>(ONLINE)</i>	1 Week	Week 2	24 Feb 2017 5.00 p.m		https://my.utm.my
7.	Late Registration of Courses (WITH PENALTY)	1 Week	Week 3	26 Feb – 2 March 2017	27 Feb – 3 March 2017	<i>A penalty of RM25.00 for each course (up to a total maximum of RM200.00) will be imposed for late registration/ amendments</i>
8.	Deadline for Late Registration of Courses (WITH PENALTY)	-	Week 3	2 March 2017 3.30 p.m	3 March 2017 5.00 p.m	
9.	Amendments of Course Registration <i>(ONLINE)</i>	1 Week	Week 4	5 – 10 March 2017		https://my.utm.my
10.	Deadline of Amendments of Course Registration <i>(ONLINE)</i>	-	Week 4	10 March 2017 5.00 p.m		https://my.utm.my
11.	Amendments of Courses Registration (WITH PENALTY)	1 Week	Week 5	12 – 16 March 2017	13 – 17 March 2017	<i>A penalty of RM25.00 for each course (up to a total maximum of RM200.00) will be imposed for late registration/ amendments</i>
12.	Deadline for Amendments of Courses Registration (WITH PENALTY)	-	Week 5	16 March 2017 3.30 p.m	17 March 2017 5.00 p.m	
13.	Course Withdrawal (TD)	4 Weeks	Week 6 – 9	19 March – 13 April 2017	20 March – 14 April 2017	
14.	Faculty Check Students Who Did Not Register Any Courses	4 Weeks	Week 6 – 10	19 March – 20 April 2017	20 March – 21 April 2017	23 March 2017 Birthday of His Royal Highness the Sultan of Johor (Johor Only)
15.	Application for Deferment or Withdrawal From Programme	9 Weeks	Week 7 – 15	26 March – 25 May 2017	27 March – 26 May 2017	29 – 30 April 2017 UTM 58 th Convocation

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SEMESTER II, 2016/2017 SESSION						
12 February 2017 – 31 August 2017 (JB)						
13 February 2017 – 1 September 2017 (KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
16.	Deadline for Application of Reduction and Exemption Tuition Fees Deadline	-	Week 8	6 April 2017 3.30 p.m	7 April 2017 5.00 p.m	
17.	Mid Semester Break, Semester II, 2016/2017 Session	1 Week	Week 8	31 March – 8 April 2017	1 – 9 April 2017	
18.	AMD Issues Reminder Letter For Students Who Did Not Register Any Courses	1 Week	Week 9	9 – 13 April 2017	10 – 14 April 2017	
19.	Continuation of Semester II, 2016/2017 Session Lectures (Part 2)	7 Weeks	Week 9 – 15	9 April – 25 May 2017	10 April – 26 May 2017	24 April 2017 Isra and Mi'raj 1 May 2017 Labour Day
20.	Deadline for Course Withdrawal (TD)	-	Week 9	13 April 2017 3.30 p.m	14 April 2017 5.00 p.m	<i>Applications for course withdrawal will not be accepted after this date</i>
21.	AMD Issues Termination Letter For Students Who Did Not Register Any Courses	1 Week	Week 14	14 – 18 May 2017	15 – 19 May 2017	10 May 2017 Wesak Day
22.	Deadline for Application for Deferment or Withdrawal From Programme	-	Week 15	25 May 2017 3.30 p.m	26 May 2017 5.00 p.m	27 May 2017 Awal Ramadhan (Johor Only)
23.	Revision Week	1 Week	Week 16	28 May – 3 June 2017	29 May - 4 June 2017	3 June 2017 The Yang di-Pertuan Agong Birthday
24.	Final Examination for Semester II, 2016/2017 Session	3 Weeks	Week 17 - 19	4 – 22 June 2017	5 – 23 June 2017	26 - 27 June 2017 Eid Al-Fitr
25.	Final Break Semester II, 2016/2017 Session	4 Weeks	Week 20 – 24	25 June – 31 Aug 2017	26 June – 1 Sept 2017	31 Aug 2017 Independence Day
26.	Final date for submission of dissertation	-	-	30 August 2017		2 Sept 2017 Hari Raya Aidiladha

** Subject to change*

Prepared by:
Academic Management Division (AMD)
 Academic Registrar Office (UTM ARO)
 Office of the Deputy Vice-Chancellor (Academic & International)

8 January 2017

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SHORT SEMESTER, 2016/2017 SESSION						
2 July 2017 – 24 August 2017 (JB)						
3 July 2017 – 25 August 2017 (KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of Courses for Short Semester, 2016/2017 Session (ONLINE)	1 Week, before short semester begins	-	25 – 30 June 2017		https://my.utm.my
2.	Deadline for Registration of Courses (ONLINE)	-	-	30 June 2017 5.00 p.m		https://my.utm.my
3.	Lectures for Short Semester, 2016/2017 Session	8 Weeks	Week 1 – 8	2 July – 24 Aug 2017	3 July – 25 Aug 2017	
4.	Late Registration of Courses Begins (WITH PENALTY)	1 Week	Week 1	2 – 6 July 2017	3 – 7 July 2017	<i>A penalty of RM25.00 for each course (up to a total maximum of RM200.00) will be imposed for late registration/ amendments</i>
5.	Deadline for Late Registration of Courses (WITH PENALTY)	-	Week 1	6 July 2017 3.30 p.m	7 July 2017 5.00 p.m	
6.	Amendments of Course Registration (ONLINE)	1 Week	Week 2	9 – 14 July 2017		https://my.utm.my
7.	Deadline for Amendments Of Course Registration (ONLINE)	-	Week 2	14 July 2017 5.00 p.m		https://my.utm.my
8.	Course Withdrawal (TD)	2 Weeks	Week 3 – 4	16 – 27 July 2017	17 – 28 July 2017	
9.	Deadline of Course Withdrawal (TD)	-	Week 4	27 July 2017 3.30 p.m	28 July 2017 5.00 p.m	<i>Applications for course withdrawal will not be accepted after this date</i>
10.	Final Break for Short Semester	1 Week	-	25 – 31 Aug 2017	26 Aug – 1 Sept 2017	

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